

# Greenfield HOA Board Meeting

## Meeting Minutes

December 4, 2020

Present: Kim Abbey, President  
Sarah Willoughby, Vice President  
Becky Conn, Secretary  
Fran Frazier, Treasurer  
Suresh Bhagavan, Member at Large  
Mike Haynes, Homeowner/Future Treasurer

### -6/26/2020 Meeting Minutes Reviewed and Approved

- Suresh is not getting any feedback he has solicited about the gazebo, he will continue his efforts when the Covid-19 pandemic has passed
- Becky is looking for feedback on ACC form
- Becky still needs to research house colors
- The summer/fall newsletter has been delayed

### -High Water Pressure

- Sarah has discovered that the neighborhood is in a high water pressure area
- Sarah has had to install a pressure reducing valve at her home, and knows of several others in the area that have done so as well. She received great service from the city, who quickly came out to check her pressure, and also applied for a rebate on the pressure reducing valve.
- It was suggested to put the information in the newsletter to advise homeowners of the possible issue and also how to get it checked and fixed
- **Action Items: Sarah write a short summary concerning the issue and share with Suresh for inclusion in the next newsletter**

### -Tree Removal

- The tree plan/priority list is an ever changing document. It needs to be update each year to account for any change that has occurred.
- Finalize the 2021 tree removals at the February board meeting.

### -Annual Meeting

- Kim received a letter from the city advising that the annual meeting could be canceled for 2021 due to Covid-19.

- It was decided to attempt the 2021 annual meeting over Zoom this year. Sarah has offered the use of her Zoom account to host the meeting. The meeting is set for 2/22/2021.
- Let people know about the meeting in the newsletter, they can receive a link to the meeting either through e-mail or on the website.

- Newsletter

- Suresh will be writing the newsletter. The letter will be sent with the annual dues which Fran usually sends out on December 15 each year
- Change format of newsletter to a more formal 'letter' style
- Topics to address
  - Tree Update (Kim has written a longer tree update letter which can be paired down for this)
  - High Water Pressure
  - Annual Meeting (ask for e-mails if they would like to receive a link to the Zoom meeting)

-Board Positions

- Mike Haynes has taken over the position of treasurer from Fran Frazier.
  - Fran and Mike will go to the bank to take Fran's name off of the Greenfield HOA account and add Mike's
  - Kim Abbey remains as Board President and on the account.
  - As Fran receives future correspondence, she will forward to Mike.
- **Action Item: Becky update website to reflect this. Fran and Mike switch names on Greenfield HOA bank account.**

-Farwell to Fran

- Big thank you goes out to long standing board member Fran for her commitment to the Greenfield HOA these past many years.

-Next Meeting

- The next meeting will be 2/12/2020.

Respectively submitted,  
Becky Conn, Secretary

